

Membership Update – Web Materials for Assessment

Dear Contract Academic Instructor:

Welcome back to those of you returning for the fall term and to those members who are teaching in the winter term. Welcome to those of you for whom this is the first term at UNB.

This is to update you on the recently developed website for contract academic instructors dealing with assessment. The site also has useful information for new instructors. It can be found at: <http://www.unb.ca/hr/cai/>

Assessment is carried out under the collective agreement as a prerequisite to acquiring rights of first refusal, that is some measure of job security. More details can be found in the collective agreement which is posted on the AUNBT website.

Please note that some of the information on the assessment website was originally intended for full-time instructors and professors. These materials are still useful, but they have to be adapted to the contract academic context.

You are eligible for assessment (and, upon successful completion, a right of first refusal) for a course you have taught three or more times in the last five years. In future years, you will receive a notice from the Vice President's office together with a note about the inventory of your official file. Because this is the first year, this notice may be missed or may not be timely. If you believe that you are eligible for assessment, please contact your chair (or dean, if you are in a faculty without departments) and let them know whether you want to proceed or to defer assessment for a year. Note though that unless you have been granted an interim right of first refusal, deferral means that your right of first refusal for your course will be delayed. You may also not be eligible for some benefits reserved to instructors with first refusal rights. Everything you need to put in an application for assessment can be found on the website.

If you have questions about any aspect of your assessment, please contact the AUNBT at aunbt@unb.ca or by calling the AUNBT office at 453-4661.

In solidarity,

Jula Hughes
Vice President, AUNBT